



This form must be completed by  
the applicant

## Application form exemption from regular school attendance

Article 11 under f (holidays outside the school holiday) or Article 11 under g (weighty circumstances) of the compulsory education law 1969

Details of the applicant - parent(s) / caretaker(s)	
Initials and surname	
Address	
Areacode and place	
Phone number(s)	
Emailaddress	

Details of the pupil(s)		
Name and surname		Group
Date of birth		
Period exemption - from		
- till/with		
Reason (add copy of any announcements and/or proof)		

Pupil 2 (possibly)		
Name and surname		Group
Date of birth		

Pupil 3 (possibly)		
Name and surname		Group
Date of birth		

Signature		
	Mother	Father
Date		
Signature		

**A signature from both parents for approval**



Decision director				
Date				
Decision	The exemption is agreed	The exemption is not agreed		
Reason	Because:			
		The application has a religious, cultural and/or geographical context		The leave is not of a "specific" nature
		The leave of a maximum of 10 (ten) school days has not yet been used		It is not leave with other "weighty" circumstances
		Seasonal activities, in industries that have top crowds		The total of 10 (ten) school days per school year (article under g) is exceeded
				A leave of 10 (ten) days has already been granted in that school year
				It coincides with school holidays

Pieces to be added
<p>If the application is submitted on the basis of art.11 under f, an employer's declaration must be submitted. If the application is submitted on the basis of art. 11 under g, a supporting document must be submitted. (Think of a Bar Mitzvah/Chuppa invitation/airline ticket etc.)</p>

To hand in
<p>Completed forms must be submitted to the administration of the school at least 4 (four) weeks in advance.</p>

Objection
<p>On the basis of the General Administrative Law Act (Awb) you can submit a reasoned notice of objection to the director of the school within 6 (six) weeks of the date. This notice of objection must include:</p> <ul style="list-style-type: none"> <li>* Your name and address</li> <li>* Description of the decision</li> <li>* Grounds of the objection</li> </ul>

Information
<p>If you have any questions, you can contact the school attendance officer of your municipality.</p>

Comments
<p>Please take into account that a request for leave may only be applied for 1 (one) time per year.</p>